

At least one label per container. All fields must be labeled. The name “St. Clair Technologies” must appear at the top of the label. See sample label.

Part Number: St. Clair’s part number. Text height must be no less than **.75 inches (1.9 cm)**. Barcoded part number must be CODE128 and be no less than 0.5 inches (13mm) high.

Description: Component description, must be no less than **.75 inches (1.9 cm)** high.

Quantity: Quantity of the component in St. Clair’s unit of measure for the container the label is being affixed to. Text must be no less than **.75 inches (1.9 cm)**. Barcoded quantity must be CODE 128 and be no less than 0.5 inches (13mm) high.

U/M: St. Clair’s unit of measure for the item. Must be no less than **.5 inches (1.3 cm)** high.

Date: Ship date. Format of MM/DD/YYYY. Must be no less than **.25 inches (.6 cm)** high.

PO-Line-Release:

St. Clair’s PO, Line and Release (if blanket order). Text must be no less than **.25 inches (.6 cm)** high. Barcoded PO-Line-Release must be CODE39 and no less than 0.5 inches (13mm) high.

Format is PONumber-Line-Release.

PONumber is alphanumeric and is a maximum of 7 characters.

Line is an integer and is a maximum of 3 digits.

Release is an integer and is a maximum of 3 digits.

Each data element is separated by a dash “-”.

For regular purchase orders (non-blanket), acceptable formats are:

PONumber-Line OR

PONumber-Line-0 (that’s a zero, not oh)

**ALL BLANKET POS MUST INCLUDE A VALID RELEASE NUMBER.**

Valid Regular PO examples

M006422-5

M006422-05

M006422-5-0

M006422-5-

Valid Blanket PO Examples:

W009944-26-45

W009944-026-045